**LAW EFORCEMENT II**

**Emergency Telecommunications**

**Course Syllabus 2017 – 2018**

**School:** Rivera High School

6955 FM 802

Brownsville, TX 78521

**Teacher:** Mr. C L Martinez Jr.

**Email:** carlosmartinez@bisd.us

**Conference:**

**Telephone:** (956) 831-8700

**Tutoring:** Monday, Wednesday, & Thursday After Sch00l 4:30 pm

**Textbook:** The National / International Academies of Emergency Dispatch training manual. 3nd Edition

**Prerequisites:** Principals of Law, Law Enforcement I, and Corrections/Courts/Security Services. Must be a senior or graduating junior.

**Attendance:** Students are expected to attend class **regularly.** Students who miss class without permission are truant. Truancy is an unexcused absence and repeated truancy may be cause for disciplinary or legal acti0n against the student and the student’s parent/guardian.

**No Credit:** Any student with less than 90% attendance will not receive credit for the course. It is the student’s responsibility to apply for credit.

**Tardies:** Please come to class on time. Tardies will be documented and the appropriate disciplinary action will be taken.

Three tardies = one unexcused absence.

**Make-up Work:** Makeup work is the **student’s** responsibility. The student needs to ask the teacher for any missed work. A **reasonable** time limit will be allowed to make up missed work for an excused absence.

**Late Work:** The best way to be successful in this class is to do **all** assignments and turn them in **on time**. Late work will have points deducted as follows:

Late 1 day: minus 25 pts.

Late 2 days: minus 50 pts.

Late 3 days: minus 75 pts.

**Make-up Tests:** If a student is absent on the day that an exam was given, the student will have to make arrangement to take the exam. The student will have no more than 3 days to make up the exam.

**Restroom Pass:** Each student will be allowed **three** restroom passes **each six week grading period.** Students are to use the nearest restroom and return to class immediately. Restroom passes will **not** be allowed the **first 15** minutes or the **last 15** minutes of class. Restroom passes will **not** be allowed during **lectures** or **tests.** Students with missing assignments will **not** be allowed restroom passes. Students who abuse this privilege will have it revoked.

**Classroom Procedures:** When you enter the classroom, please get your notebook. If you need to sharpen your pencil, please do so before the tardy bell. Please do not loiter in the hallways.

**Supplies:**

1. Pen – blue or black ink
2. Pencil – you will use pencils on exams
3. Binder 1 inch
4. Notebook paper
5. Dividers

**Course Description:** ETC defines the principles, practices, and standards of care that are required to handle emergency telecommunications. The course will cover roles and responsibilities, technology, communication skills, call management, classification, stress management and legal aspects of public safety.

**Grading:**

1. Daily work: 33.3%
2. Tests: 66.7%

Your **semester** **average** is determined by adding together your 1st, 2nd, and 3rd six week averages plus your final exam and dividing it by 4. Your **final average** is determined by adding together your 1st and 2nd semester averages and dividing by 2.

**1st 6 wks 2nd 6 wks 3rd 6 wks Final 1st Semester Avg**

90 80 85 88 = 86

**4th 6 wks 5th 6 wks 6th 6 wks Final 2nd Semester Avg**

95 83 91 95 = 91

**Final Average = 89**

**Class Expectations:**

1. Be in class on time with all appropriate materials.
2. Respect others and their belongings.
3. Follow teacher’s directions.
4. Remain in class unless you have a pass.
5. Use of profanity, horse playing, and yelling are not allowed.
6. Do not bring food or drinks into class.
7. All electronic devices are to be kept **off** and **out of sight** while in class.
8. No cell phones are allowed to be ON during class.

**Course Objectives:**

1. Define and explain policy, procedure, and protocol, known as 3 “p”s.
2. Examine basic phone technology.
3. Describe the concepts of effective listening.
4. Summarize the types of callas that may come into the communication center.
5. Classify caller behavior using emotional content and cooperation score.
6. Identify three basic levels of police calls.
7. Discuss how calls are classified.
8. Summarize the emergency medical calls.
9. Identify the scope of the National incident management system.
10. Explain the characteristics of radio frequency.
11. Describe the four elements of a tort that are required to prove negligence.
12. Examine quality improvement.
13. Define stress and it’s general effects on the human body.

**Course Syllabus Acknowledgement Form**

Rivera High School

6955 FM 802

Brownsville, TX

(956) 831-8700

I am here to serve the educational needs of your child. I am looking forward to having your son/daughter in my class and to having a great year. If you should feel the need to speak with me, please feel free to call the phone number above and leave a message. I will return your call as soon as possible. My conference period is from \_\_\_\_\_\_\_\_\_\_\_pm to \_\_\_\_\_\_\_\_\_\_ pm.

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Mr. Carlos L Martinez

I have received a copy of the course syllabus and classroom rules for Mr. Martinez’s classroom.

This is a whole school year commitment for this certification and after we order the exams and books for your child it will be difficult for them to drop this class.

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Student’s Printed Name

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Student’s Signature Date

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Parent/Guardian Signature Date